



WARWICK EDUCATION FOUNDATION

EXPERT IN RESIDENCE PROGRAM 2018-19

Purpose

The purpose of the Expert in Residence Program is to provide funds to schools within the Warwick School District wishing to invite “outside experts” to offer programs such as lectures, demonstrations, hands-on learning, etc., in order to augment, enrich and extend the regular curriculum.

The goal of the Expert in Residence Program is to supplement, not supplant, programs normally funded by the Warwick School District.

Qualifications

- Schools within the Warwick School District may submit a request for sponsorship independently or jointly.
- Funds awarded through the sponsorship must be expended by June 30 following the expert’s visit.

Funding

- Requests up to \$10,000 may be submitted.
- Programs may be awarded full or partial funding.

Procedures

- Application and program proposals should be submitted to the Warwick Education Foundation Expert in Residence Committee by March 9, 2018.
- After the submission deadline, a task force from the Warwick Education Foundation will convene to evaluate sponsorship requests.
- In May, the school contact person will be notified regarding the allocation of funds.

Selection Criteria

Funds will be awarded on the basis of

1. Program content, quality and relevance.
2. Curriculum enhancement and follow-up.
3. Audience size and appeal.
4. Benefits to the educational community.
5. Benefits to the community at large.
6. Qualifications of the expert.



**WARWICK EDUCATION FOUNDATION
"EXPERT IN RESIDENCE"
SPONSORSHIP REQUEST FOR 2018-2019**

School(s): _____

Contact person: _____ Title: _____

Phone: _____ Email: _____

Proposed date(s) of expert's visit(s): _____

Expert's name: _____ Focus area: _____

Address: _____

Bio/resume: Please attach a biography/resume of the expert as it relates to the proposed program. Include relevant background, experience and referrals. (Attachment #1)

Program description: Please attach a detailed description of the proposed program. Be sure to include the audience(s) to be addressed, program format, follow-up activities, benefits to participants, relevance to the curriculum and how the visit will enhance the educational process. (Attachment #2)

Has this expert previously served the Warwick School District? YES NO

If yes, please explain.

Approximate # involved: Students- _____ **Adults-** _____
Is Program open to Students & Family? Y or N **Community? Y or N**

Expert's fee: _____ Housing: _____

Transportation: _____ Other: _____

Total Budget: _____

Funding expected from sources other than WEF: _____

WEF funding request: _____

Principal's Signature: _____

Superintendent's Signature: _____

BY MARCH 9, 2018 submit this request with the two requested attachments by mail or electronically.

Mail to Warwick Education Foundation
C/O Expert in Residence Committee
PO Box 278
Lititz, PA 17543

Electronic: Scan completed forms and
email as pdf files to
info@WarwickEF.org

(WEF use only, 18-19)

Date received _____ Total amount approved _____